



Installing & Maintaining Sustainable Landscapes

## Garden Center Associate

**Job Objective:** Are you looking for a regular part-time job position – under 40 hours a week? Do you enjoy working outdoors? Do you like working with people? If you answered yes to these questions, we may have a position for you on our team! This position requires flexible hours/days depending on the weather conditions, and as directed by the retail manager. Your duties will help our garden center associate and the floral designer positions. Wages will be based on past experiences, availability and performance.

### Ideal Candidate Will:

- ◆ Be flexible to perform a variety of duties to support the needs of our growing retail business. Be a team player!
- ◆ Be honest, respectful, self-motivated, with the ability to multi-task and ask questions if uncertain
- ◆ Learn cash register functions, sales operations, and answer phone calls/ take floral/hardscape orders and messages
- ◆ Have knowledge of flowers and plants - but if you are creative and energetic, we will train you!
- ◆ Process daily fresh flower arrivals, clean buckets and coolers weekly.
- ◆ Help Garden Center associate with plantings when needed
- ◆ Perform daily tasks of watering, weeding, & handling basic plant maintenance of the garden center, retail shop, greenhouse, outdoor sales/display areas & our own garden area
- ◆ Arrange and display products and merchandise
- ◆ Engage with our customers by assessing their needs and offering assistance whenever needed
- ◆ Be resourceful, answer customer questions about landscape, plants, hardscape items, and guide the customer to the best solution to meet customers' needs
- ◆ Educate customers with their purchases
- ◆ Perform general clean-up tasks: rake yard of spilled mulch, pick up around our grounds, sweep, dust, wash windows, restroom clean-up, take out garbage, etc. In the winter: shovel front walkways, patios, and cement aprons around garage areas
- ◆ Operate a tractor to load mulch, rock, dirt into vehicles and trailers - (We will train)
- ◆ Work in all weather conditions
- ◆ Handle 50lbs
- ◆ Saturdays & Sundays are required in April, May, June

### **Additional Preferred Qualifications:**

One-on-One Sales Skills  
Plant Knowledge  
Floral Design Knowledge

**Benefits:** 4 Paid Holidays, IRA 3% Match, 20% Store Discount +3%/yr, Defined Contributions Package, Profit Sharing, Birthday Recognition, Employee Tenure Anniversary Recognition

**Job Type:** Regular Part-Time

**Salary:** \$14.00-\$16.00

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