



Installing and Maintaining Sustainable Landscapes  
**Minor (14-16) Seasonal Sales Associate**

**Job Objective:** Do you enjoy working outdoors? Do you like working with people? Live, work, and grow with us in beautiful Balsam Lake, Wisconsin! This Minor Seasonal Sales Associate position requires flexible hours/days depending on the weather conditions as directed by the retail manager. Your duties will help our garden center associate and the floral designer positions. Wages will be based on past experiences, availability and performance.

**Ideal Candidate Will:**

- ◆ Be flexible to perform a variety of duties to support the needs of our growing retail business.....Be a Team Player.
- ◆ Be Honest, Respectful, Self Motivated & Have the ability to Multi- Task and the ability to ask questions if uncertain....
- ◆ A work permit is required before anyone under the age of 16 is allowed to work in any job with the exception of agriculture or domestic service work. Employers must have a work permit on file for the minor being employed before they may allow the minor to begin
- ◆ For more information go to this site work.<https://dwd.wisconsin.gov/er/laborstandards/workpermit/minoremployment.htm>
- ◆ Have Ability to learn cash register functions and answer phone calls/ take floral/hardscape orders and messages
- ◆ Knowledge of flowers and plants preferred, but if you are creative and energetic we will train you!
- ◆ Process daily fresh flower arrivals, clean buckets and coolers weekly.
- ◆ Produce annual container designs, hanging baskets, fairy gardens for retail sales in timely manner
- ◆ Willingly water, weed & handle basic plant maintenance of all sections of the nursery; inside the retail shop, greenhouse, outdoor sales/display areas & our own garden areas here at Balsam Lake Pro-Lawn.
- ◆ Arrange and display products and merchandise
- ◆ Engage with our customers, by assessing their needs and offering assistance whenever needed
- ◆ Ability to be resourceful in answering customer questions about landscape, plants, hardscape items and guide the customer to the best solution suitable to the customers' goals
- ◆ General nursery clean-up: raking yard of spilled mulch, picking up garbage from our grounds, sweeping, dusting, washing windows, restroom clean-up, take out garbage Winter will shovel front walkways
- ◆ Work in all weather conditions, handle 50 pounds.
- ◆ Saturdays & Sundays are required in April, May, June

**Additional Preferred Qualifications:**

Knowledge of perennials/annuals/houseplants  
 Floral Design Knowledge  
 Driving a tractor or skidloader

**Benefits:** 20% Store Discount +3%/yr, 1 Paid Holiday

**Salary:** \$15.00-\$18.00

**Job Type:** Regular Part-Time

Balsam Lake Pro-Lawn Inc. 916 Badger Dr. Balsam Lake, WI 54810

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