



Installing & Maintaining Sustainable Landscapes

Lead Designer Sales Associate

Live, Work, and Grow with us in the Beautiful Balsam Lake Area!

Job Objective: Do you have floral design skills? Would you like to develop your artistic abilities? Are you looking for a fulfilling occupation? Or looking for a change? Live, work, and grow with us in beautiful Balsam Lake, Wisconsin! Our Floral Design Sales Associate position is a regular part-time occupation requiring flexible hours/days depending on the amount of daily orders, funerals, weddings, the holiday seasons, or as directed by the retail manager. Wages will be based on past experiences, availability and performance.

Ideal Candidate Will:

- ◆ Be flexible to perform a variety of duties to support the needs of our growing retail business. Be a team player!
- ◆ Be honest, respectful, self-motivated & have the ability to multi-task, with the ability to ask questions if uncertain
- ◆ 4+ Years experience in floral design with the ability to create on-point designs for the ever-changing industry
- ◆ Create and price floral designs for custom orders, retail sales, and floral cooler
- ◆ Have the ability to create purchasing list of flowers /supplies for orders and learn how to place the orders for delivery
- ◆ Process daily fresh flower arrivals, clean buckets and coolers weekly.
- ◆ Have knowledge of sympathy and wedding work - a must!
- ◆ Arrange and display products and merchandise
- ◆ Learn cash register functions, sales operations, answer phone calls and take floral/hardscape orders & messages
- ◆ Engage with our customers by assessing their needs and offering assistance whenever needed
- ◆ Be resourceful in answering customer questions about landscape, plants, hardscape items and guide the customer to the best solution to meet customer needs
- ◆ Educate customers with their purchases
- ◆ Help our Garden Center associates with plantings when needed in the spring/summer.
- ◆ Perform daily tasks such as water, weed, and handle basic plant maintenance of all sections of the nursery, retail shop, greenhouse, outdoor sales/display areas, and our own garden areas
- ◆ Engage in general clean-up: rake yard of spilled mulch, pick up around the greenhouse/nursery/retail center, sweep, dust, wash windows, restroom clean-up, take out garbage, etc. In the winter: shovel front walkways, patios, and cement aprons around the garage areas

Additional Preferred Qualifications:

Floral design certification, WUMFA , Design Competition
Knowledge of perennials, trees, shrubs, annuals

Benefits: 2 Paid Vacation Days, 4 Paid Holidays, IRA 3% Match, 20% Store Discount+3%/yr, Birthday Recognition, Employee Tenure Recognition Anniversary, Defined Contribution Package, and Profit Sharing

Job Type: Regular Part-Time

Salary: \$19.00/HR-\$23.00/HR Based on Experience

Balsam Lake Pro-Lawn Inc. 916 Badger Dr. Balsam Lake, WI 54810

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